

Worship Committee Minutes
Church of the Epiphany

Date: September 21, 2006

Tom Hayes, Linda Thieneman, Gail Vogel, Celeste Fowler, Jim Parr, Chip Swanson, Mary Gowern, Chuck Sgro, Clis and Arlon Podshadley, Maureen Kelly, Hub Daughtery, Jana Wells, Gary Marvin, Fr, Jeff

Present: Regrets: Margarete Klose

Topic	Discussion	Action	Follow-up
Old Business:			
Labyrinth	Pavers are here. Many volunteers. Chip is coordinating the actual site management. Rain may delay finishing until end of Sept early October	Construction in progress	Acknowledgement to be announced at PPC for thank you notes
	Sound for site. There are 'rock' speakers - 4 for approx \$500. Tom suggest remote control so no wire needed with possible ipod connection off an amplifier in worship center. Perimeter lighting in the future	Will continue investigating . We could use battery operated boom box in the meantime	With labyrinth committee
	Blessing. The archbishop has agreed to bless the labyrinth after Fr. Jeff's installation. This will be simple. The parish should have some 'inaugural' walking of the labyrinth	Fr. Jeff will co ordinate with the archbishop re blessing. Committee to plan community opening of labyrinth	Labyrinth committee
Bread	Letter to bread bakers re: 'counting' was shared. Discussed using different recipe for holy days with caution no 'extras' e.g. fruit . Vacuum seal works well but is limited to Connie's participation. Suggested template for size of the elevated bread so as to avoid too thick bread. Suggest co chairs bake extra of	Letter to go our to bread bakers with addition of template for size to be cut into and size of ' small loaf for elevation.	Gail will make template and send to Fr. Jeff. Gail will send out letter. Fr. Jeff will instruct community when token system to be implemented

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	<p>these small loaves for back up.</p> <p>Discusses future implementation of token system . Eucharistic coordinators of each liturgy will do count at end of first reading which still allows time for thawing if necessary</p>		<p>but counting system for bread bakers to be immediate.</p> <p>Excess elements to be consumed after each liturgy. No Bread in tabernacle. Consecrated hosts will be used for sick , extraordinary times.</p>
	<p>Baskets which have been used for storage have mold in them</p>	<p>Discard baskets. Glass plates are in use now and excess elements to be consumed after each liturgy</p>	<p>Mary to discard baskets</p>
Wine	<p>We have 8 new 14 oz goblets which have a more stable base. They should be filled to approx 1 inch from rim. Pitchers to be filled to the base of glass handle. We will need additional for large services and for possibility of breakage</p> <p>Fr. Jeff also has patens that match</p>	<p>Order 8 additional goblets</p>	<p>Fr. Jeff to order</p>
Vestments	<p>Fr. Jeff suggests getting ready made vestments with a 5 for 4 special at approx \$1200. this would be simpler than researching fabric and getting them made. We had suggested the other process to save funds but this option seem easier if vestments are acceptable. We have sufficient red and green ones but need white and purple. Suggest getting 2 white as this one in used often and gets soiled</p>	<p>Fr. Jeff , Hub and Linda to follow up and make decisions re specific</p>	<p>Report back to committee</p>
Corporals & Purificators	<p>Purificators are sufficient. Margarete is</p>	<p>Hub and Margarete to follow up</p>	<p>Report back</p>

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	checking material for corporals. Fr. Jeff request flat seam but OK with 'regular material'		
Committee reports:			
Hospitality	Concern regarding who is responsible for lock up of the worship center after 5:30 and 11. Discussion re: extra hospitality for installation	Not clear who is doing this. Do schedule hospitality for holy days, though may be fewer. Will likely need extra for installation as we anticipate 700. Tom to do video for small chapel	Mary to check with Martha and Administration re: lock up
Lectors	There are 45 active lectors and we could use 70. There are a few who have responded to bulletin. Trainings are Sundays in Nov. Check with Chuck	Chuck to contact Jack Horton re speaking improvement workshop with lectors	Report back to Committee
Eucharistic Ministers	No report		Meeting to be set with Fr. Jeff and ministers
Acolytes	Fr. Jeff and Jim have met with most acolytes. We need acolytes especially at 11:30. We have a couple of youth who have very good presence who are in process of being trained	Recommend this ministry especially for 11:30	
Space Angels	Arrangers are doing OK. We could use additional help to dust altar/ furniture. ? Could walking to Bethlehem people be interested ? double miles???	Encourage involvement in this ministry	Maureen to speak with Mary Lu J to promote with Bethlehem folks
Liturgy Planning	Advent planning is scheduled Oct 5. This date is problematic for several	We need to adjust date. We are a bit late but we do need to have A&E present	Gary will work with Linda and get back with a date

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Spanish translation	Translation hardware is installed. We will run two tests in early Nov and then hope to have some translation at 11:30. There are other developments on regional level which may impact this.	Not defined at present	
Art& Environment	Crèche restoration is almost complete		Thank you and invitation to Fr. Walpole when complete
Miscellaneous	Notification of daily mass cancellation	Notice to be posted at Worship Center door	Fr. Jeff to speak with Bobbe